

## Canine New Client Form

<b>Client Details:</b>			
Name:			
Address:			
Email:		Telephone:	

<b>Patient Details:</b>					
Name:		DOB/Age:		Breed:	
Colour:		Gender:		Neutered:	
Insurance Company:				Policy Number:	
Current/previous injuries or surgeries					

<b>GP Veterinarian Details:</b>			
Practice Name:			
Address:			
Email:		Telephone:	

<b>Referral Veterinarian Details (if necessary):</b>			
Practice Name:			
Address:			
Email:		Telephone:	

- I hereby give permission for veterinary physiotherapy treatment to be performed on my animal by Anna Morley Veterinary Physiotherapy. Additionally, I give permission for Anna Morley Veterinary Physiotherapy to discuss treatment with my veterinary surgeon and understand that they may refer my animal back to my vet if deemed necessary.
- I consent to the terms and conditions as printed overside.
- To my belief all information given is correct.

Signature:

Date:

### **Terms and Conditions:**

This document sets out the terms and conditions upon which we carry out physiotherapy treatment for our clients. This document is important, please keep it safe for future reference.

#### **Veterinary Referral:**

All animals will be seen and treated in accordance with the Veterinary Surgeons Act of 1996 (Section 19) and the Veterinary Surgery Exemptions Order of 2015. This states that treatment provided by a veterinary physiotherapist must be done under referral from a veterinary surgeon. However, musculoskeletal maintenance with the owner's permission for a healthy animal does not require referral from a veterinary surgeon. Although, the animal must still be registered with a veterinary surgeon. I consent to Anna Morley Veterinary Physiotherapy having access to my pet's clinical history from my veterinary surgeon. I will inform Anna Morley Veterinary Physiotherapy of any changes to medication, any surgical procedures or changes in veterinary advice that affect my animal. I understand that this may change the type and duration of treatment and may require a new veterinary referral form. Anna Morley Veterinary Physiotherapy reserves the right to refuse treatment if it is deemed to be either inappropriate or unsafe (for example, in the presence of an undiagnosed lameness, infectious disease, injury or other behavioural or health concerns).

#### **Fees:**

Charges for the services will be specified at the time of booking and are dependent on the type of service, distance of travel and appropriate discounts. Once a price has been confirmed and accepted, you agree to follow the terms outlined below. Any offers or discounts wanting to be redeemed should be discussed at the time of booking. Prospective clients will be fully informed of any additional travel costs if they are located outside of the 20-mile radius.

#### **Payment Terms:**

Initial physiotherapy appointments will incur a £25 non-refundable deposit at the time of booking. Failure to make this payment means the appointment time can only be held for 24 hours, after which it will be cancelled. The remaining balance for an initial physiotherapy appointment or the full balance for follow-up appointments is to be paid in full on the day of treatment. Payments can be paid by cash or BACS. Card payments are not currently accepted. We reserve the right to take action against any outstanding debts. This may involve the use of debt collection agencies and civil proceedings. Any expenses that we incur in trying to collect delinquent accounts will be transferred to the relevant client. You shall receive written notification of any withdrawal of our services in the event that you do not comply with the payment terms.

#### **Cancellation Policy:**

We recognise that you may need to cancel your appointment due to unforeseen circumstances. However, in all other cases, we reserve the right to charge the full amount if you cancel your appointment with less than 24 hours notice. You may notify us by phone or email.

#### **Insurance:**

Insurance claims will not be made by us on behalf of the client. However, we will fill out the relevant sections of insurance paperwork as required by the client. We would like to remind you that the terms of payment are still in effect even if your animal is insured and that clients should contact their insurance company directly to make a claim.

**Data Protection and Privacy:**

We will adhere to the provisions set forth in the General Data Protection Regulations and the Data Protection Act of 2018 when storing and utilising any personal information including your name, address, contact information and animals information. The data gathered will be used as a record of your animals treatment and any changes that may occur. You have the right to request access to your data and request corrections or deletion at any time. Information will only be shared with your animals vet or other veterinary professionals involved in their care to keep them updated. We will not disclose your details to any other agencies or organisations except those involved in debt collection.